

Plantations Two Community Association Outside Pool Membership (OPM) -- 2025 Pool Season Renewal Information

We are looking forward to a great summer at the Plantations Two Pool & are proud to continue to provide fun for local families at a great value. We wish to take this opportunity to welcome back our members and to remind you of our membership renewal process. Please review our Pool Rules & Operating Policies located on our website at www.plantationstwo.com.

Dates: Pool Season is Saturday, May 24, 2025, through Monday, September 1, 2025

Hours: 4:00 pm – 8:00 pm (*when public school is in session*) and
12:00 noon – 8:00 pm (*when public school is not in session*)

1. Payments:

- a. See details in the 2025 OPM Financial Policy (*please read the enclosed policy carefully*).
- b. Payments may be made by check or online by credit. Membership payments are not processed at the pool office.
- c. Payments & completed OPM Pool Membership Info Sheets must be submitted by **March 15th** & **no later than April 30th**:
 - **Pay by credit** at www.plantationstwo.com (*Payment pages*). Complete Info Sheet online (**preferred, Pool pages**) & email the completed Info Sheet to plantations2pool@gmail.com. OR
 - **Pay by check** (*payable to Plantations Two CAI*) & mail to Accountable Bookkeeping Services, PO Box 4961, Annapolis MD 21403. Info Sheet can either be (1) completed online & emailed (**preferred**) or (2) completed & mailed with your check.

REQUEST

Please help the pool membership coordinators by completing your Pool Info Sheet using the **ONLINE and EMAIL** process. This simple step will make coordination and processing the Info Sheets easier.

If you do not have the capability to do your Info Sheet online, please mail your completed Info Sheet as early as possible.

Thank you for your assistance in helping us to streamline our process.

2. OPM Pool Membership Information Sheets:

- a. All individuals listed as members on the Info Sheet must **be full-time residents** at the membership address of record.
- b. **Proof-of-Residence (POR) for all Other Adults** (over 21) must be provided with your Info Sheet for those individuals to be processed as a member.
 - Until the POR is received those individuals **will not** receive access to the pool.
 - POR **must include** a current date, the individual's name & membership address of record.
 - POR can be a copy of an official ID (i.e., driver's license, passport, etc.) or a document (i.e., utility bill, bank statement, school document, etc.).
- c. Info Sheets received without payment, incomplete or unsigned, will not be processed.
- d. Info Sheets received after May 1, but before the pool opens, may cause your access to the pool to be delayed.
- e. The pool desk guard cannot process Info Sheets. **You will not be able to enter the pool** until your Info Sheet is submitted, received & processed by the HOA (which can take up to a week after receipt).
- f. After the pool is open an Info Sheet can be emailed or mailed (as directed in item 1.c. above) or dropped off at the pool office. You will be notified when your membership has been processed.

3. Membership Policies (for details refer to the OPM Financial Policy).

4. Caregiver Pass (for details refer to the OPM Financial Policy).

5. Guest Passes (paper card format):

- a. Can only be used by adult members to bring extended family, friends, etc. to the pool. Passes must be presented to the pool desk guard when entering with your guest(s); guests must be accompanied by an adult member while at the pool & all guest names must be recorded in the daily log.
- b. Each membership receives one free Guest Pass card per season (5 guests per card, \$15.00 per card).
- c. Cost per guest is \$3.00 per day & guests under 5 years of age enter for free. Additional Guest Pass cards can be purchased by adult pool members only. Either at the pool by check or by credit online. Proof of online payment must be presented to the pool desk guard to receive your guest pass card.

6. Pool Access Tags:

- a. All Access Tags previously issued will be reactivated after receiving & processing your payment & Info Sheet.
- b. Lost Access Tag replacements are \$10.00 each, can be purchased on our website Payments page & picked up at the pool office. The name(s) of the individual member(s) receiving the replacement tag(s) must be included in the Add a Note tab on the Cart Review page for the new access tag to be processed.
- c. RED Access Tags are issued to caregivers & members ages 5-14 & Brown Access Tags are issued to all other members.
- d. Members age 12-14 can attend the pool unaccompanied by an adult once they (1) pass a required swim test, (2) have signed written permission from their parent/guardian & (3) exchange their Red Access Tag for a Brown Access Tag.

Other information (Parties, Swim Tests, Swim Team, etc.) can be found at www.plantationstwo.com.

Questions & feedback can be emailed to plantations2pool@gmail.com.

Thank you for choosing the Plantations Two Pool
Plantations Two Community Association, Inc. & Pool Membership Coordinators

(Info Sheet must be completed, signed & returned to activate your Pool Access Tags)