

Plantations Two Community Association, Inc.
2022 OUTSIDE POOL MEMBERSHIP FINANCIAL POLICY

Plantations Two Community Association, Inc.'s Outside Pool Members, hereafter called members, are individuals or families who reside outside the Plantations Two Community and must purchase a membership which includes a one-time deposit and annual dues. The purpose of this document is to convey information regarding the financial policy governing all Outside Pool Memberships and includes the payment schedule and membership cancellation policies.

Important Changes Beginning in the 2022 Season:

- Annual family membership dues have increased \$25.00.
- The deposit administrative fee has increased \$25.00 for new members.
- Members will **not** have the **option to defer** their membership this year or join for part of the season.
- Members **must** either **join** for the season or cancel by April 30, 2022 or they will forfeit their membership and lose their entire deposit.
- Family Members can now purchase a **new optional Associate Pass** for a nanny or caregiver for \$75.00.
- Outside Membership Information Sheets (1) must be submitted no later than May 1, 2022, (2) will no longer be processed by the pool desk attendant, and (3) members will not be able to enter the pool until their Information Sheet is processed by the HOA.
- New -- Definitions (Membership, Member & Associate)

CURRENT MEMBERS -- PAYMENT SCHEDULE

Annual Membership Renewal Dues & Fees (Invoices are mailed to members in mid-February & Payments are due as indicated below along with a new Completed Outside Membership Information Sheet.)

	Family Membership	Individual Membership	Date	Notes
Annual Dues	\$400.00	\$200.00	Due March 15	\$15.00 late fee will be added after March 15 (for renewing members)
Annual Dues Paid after March 15 (2 nd invoice will be sent)	\$415.00 (including late fee)	\$215.00 (including late fee)	Due April 30 (renewing members only)	Payments received after April 30 can result in membership considered a "Member Not in Good Standing"*
New Associate Pass (Not a Membership)	\$75 (seasonal fee)	N/A	Can be paid with dues or as needed	Pass Only for a Nanny or Caregiver & purchased with a family membership.

*If Payment and Membership Information Sheet or a Notice to Cancel is not received by April 30, members are Not in Good Standing. Membership and member's entire deposit will be forfeited. No partial refunds will be given.

NEW MEMBERSHIPS -- PAYMENTS

New Membership Requires an Initial Deposit & Annual Dues (Payments are due along with the Completed Outside Membership Information Sheet.)

Type of Membership	Annual Dues	Initial Deposit	Total Payment Option 1 (Pay entire Deposit)	Total Payment Option 2 (Split Deposit for 1 st & 2 nd Years)
Family Membership	\$400.00	\$250.00	\$650.00	\$525.00
Individual Membership	\$200.00	\$250.00	\$450.00	\$325.00

*As an alternative 50% of the Deposit can be deferred until the 2nd pool season of the membership. This is offered as a courtesy, so that families/individuals can defer part of the membership cost until the billing cycle of the next year.

MEMBERSHIP CANCELLATION POLICY

1. **Members in good standing** may cancel (in writing) their membership at any time during the year. However, during the season, only members who have **paid their annual dues by April 30th** are considered in good standing and can cancel and receive a refund. Otherwise, no refunds will be granted during the season.
2. **Members who do not wish to renew for the 2022 pool season must cancel their membership in writing by April 30th in order to receive the entire refundable portion of their deposit. Members who are not in good standing by April 30th (i.e., annual dues have not been paid) will not receive a deposit refund.**
3. **To cancel your membership, you must do one of the following:**
 - Send an email with your request, name and address to: lynngubisch@gmail.com.
 - Send a letter to Accountable Bookkeeping Services, PO Box 562, Damascus, MD 20872.
 - Write on your annual invoice that you choose to cancel the pool membership, sign the bill and mail it to Accountable Bookkeeping Services.

DEPOSIT REFUND POLICY

1. Written membership cancellations must be received by April 30th to receive a deposit refund.
2. **Starting in 2022** Members in Good Standing¹ will receive a refund minus a \$75.00 administrative fee:
 - Deposit refund when full \$250.00 deposit has been paid = \$175.00*
 - Deposit refund when only \$125.00 of deposit has been paid = \$50.00*
3. Written Membership cancellations not received by April 30th will not receive a deposit refund (\$0.00).
4. Members Not in Good Standing² will not receive a deposit refund when cancelling a membership (\$0.00).

*Notice: *Members who joined before 2007 will receive a \$250 deposit refund. Members who joined before 2022 will receive a \$200 deposit refund (or \$75 if only \$125 of deposit has been paid). Due dates and penalties for late cancellation still apply.*

NEW – DEFINITIONS (Membership, Member & Associate)

1. **Member in Good Standing:** Members who are current on their dues and fees.
2. **Member Not in Good Standing:** Members with an unpaid balance.
3. **Individual Membership:** Includes **only One Adult** who must be at least 18 years of age. Membership is not determined by place of residence.
4. **Family Membership:**
 - Consists of all persons permanently residing at the membership address of record.
 - Includes 2 Adults and up to 4 children (minor and/or adult children) residing in the home. If there are more than 2 adults and 4 children residing in the home the applicant must contact the Plantations Two Pool Committee to discuss including additional residents (plantations2pool@gmail.com).
 - Proof of residency can be required for any adult or child listed as a family member.
5. **New Associate Pass:** Associate Pass is intended for seasonal use for a **non-member babysitter**, nanny or caregiver. **(Changed as of 4/25/2022)**
 - **Non-member babysitter** or nanny is a person who is responsible caring for and supervising a member's children at the pool.
 - **Non-member** caregiver is a person exclusively caring for a family member who is dependent on full-time care and assistance (i.e., persons with disabilities, etc.).
 - Associates are only allowed entry to the pool when accompanying the member(s) they are caring for.
 - Associates cannot bring personal quests and proof of age and ID can be required.
 - Associate Passes can only be purchased by an adult member of record and only for the current season. Payments must be made in full (check or online) and received in conjunction with the submittal of an Info Sheet.

Please direct any questions regarding the Plantations Two Community Association's Outside Pool Membership Financial Policy to the Plantations Two Pool Committee at plantations2pool@gmail.com.

¹ Members in good standing are members who are current on their dues.

² A member not in good standing is a member who has an unpaid membership balance.