

Plantations Two Community Association Outside Pool Membership -- 2023 Pool Season Information

We are looking forward to a great summer at the Plantations Two Pool, and are proud to continue to provide fun for local families at a great value. We wish to take this opportunity to welcome back our members and to inform you of some updated pool policies and procedures. Please review our 2023 updated Pool Rules & Operating Policies at www.plantationstwo.com.

Calendar & Hours of Operation: Pool Season is Saturday, May 27, 2023 to Monday, September 4, 2023.

On any day public school is in session: 4:00 pm – 8:00 pm
When school is not in session: 12:00 noon – 8:00 pm

Membership Information:

1. Payment details are on the enclosed 2023 Outside Pool Membership Financial Policy (*please read the enclosed policy carefully*).
2. Payments may be made by check or with a credit card (at www.plantationstwo.com under Payments). Membership payments are not processed at the pool office.
3. **Outside Pool Membership Information Sheets & Payments:**
 - a. Info Sheet & payment are required to be submitted by March 15th and no later than April 30th. Either—
 - Mail completed Info Sheet and payment to Accountable Bookkeeping Services, PO Box 562, Damascus MD 20872; or
 - Email completed Info Sheet when paying by credit online to plantations2pool@gmail.com.
 - **New**—All individuals listed as members on the Info Sheet must include only individuals who are full-time residents at the membership address of record.
 - **New**—Info Sheets must include a copy of Proof-of-Residence for all Other Adults (individuals over the age of 21) to be processed as a member. Until the Proof-of-Residence is received those individuals **will not** receive access to the pool. Proof-of-Residence must include the individual's name and membership address of record, and can be a copy of an official ID (i.e., driver's license, Maryland ID) or document (i.e., utility bill).
 - b. Info Sheets received without payment, incomplete or unsigned will not be processed.
 - c. Info Sheets received after May 1, but before the pool opens, may cause your access to the pool to be delayed.
 - d. Info Sheets **cannot be processed by the pool desk attendant**; and **you will not be able to enter the pool** until your Info Sheet is submitted, received and processed by the HOA (which can take up to a week after receipt).
 - e. After the pool is open an Info Sheet (along with the payment) can be emailed or mailed (as directed above), or dropped off at the pool office. You will be notified when your membership has been processed.
4. **Membership Policies:** (see Other Membership Details in the Financial Policy for more information).
5. **Guest Passes:**
 - a. **Change**--Guest passes are issued in a card format and must be presented to the pool desk attendant for processing when entering with a guest. All guests must sign the guest log.
 - b. **Change**--Guest passes are for use by an adult member to bring non-residents, extended family, or friends to the pool. Guests under 5 years of age enter for free.
 - c. **Change**--Each Membership will receive one free Guest Pass card per season (5 guests per card). The cost for guests (ages 5 years and older) is \$3.00 per guest, per visit. Additional Guest Pass cards are \$15.00 each for 5 guests.
 - d. Additional guest pass cards are available for purchase by check or online (on our website Payments page). If purchased online you will need to show proof of payment to the pool desk attendant to receive your guest pass card.
6. **Caregiver Passes:** A pass for seasonal use by a non-member babysitter, nanny or caregiver (\$75.00 each). *For additional information refer to Membership Details in the Financial Policy.* Each Caregiver will receive a Red Access Tag which cannot be exchanged for a Brown Access Tag.
7. **Pool Access Tags:**
 - a. All Access tags previously issued will be reactivated after receipt and processing of your Info Sheet.
 - b. **Change**--Replacement Access Tags are \$10.00 each and can be purchased on our website Payments page and picked up at the pool office. Replacement tags cannot be processed unless the name of the individual member receiving the replacement tag is included in the Add a Note tab on the Review Cart page.
 - b. **Change**--RED Access Tags are issued to members ages 5-14.
 - c. **Change**--Members ages 12-14 can attend the pool unaccompanied by an adult, but must (1) pass a required swim test, (2) have written permission (on Info Sheet) from their parents/guardians, and (3) must exchange the Red Access Tag for a Brown Access Tag (if Red tag has been lost, then a Brown Access Tag will need to be purchased).

Other information such as Swim Team, Swim Lessons, Swim Tests, etc. can be found on our web page www.plantationstwo.com. Thank you for choosing the Plantations Two Pool. Questions and feedback can be emailed to plantations2pool@gmail.com.

Plantations Two Community Association, Inc. & Pool Committee

See REVERSE side or www.plantationstwo.com for the 2023 Outside Pool Membership Information Sheet
(Form must be completed, signed and returned to reactivate your Pool Access Tags)