

Plantations Two Community Association
Outside Pool Membership (OPM) -- 2024 Pool Season Renewal Information

We are looking forward to a great summer at the Plantations Two Pool & are proud to continue to provide fun for local families at a great value. We wish to take this opportunity to welcome back our members and to remind you of our membership renewal process. Please review our Pool Rules & Operating Policies located on our website at www.plantationstwo.com.

Calendar & Hours of Operation: Pool Season is Saturday, May 25, 2024 to Monday, September 2, 2024

On any day public school is in session: 4:00 pm – 8:00 pm

When public school is not in session: 12:00 noon – 8:00 pm

1. Payments:

- a. See details in the 2024 OPM Financial Policy (*please read the enclosed policy carefully*).
- b. Payments may be made by check or online by credit. Membership payments are not processed at the pool office.
- c. Payments & completed OPM Info Sheets must be submitted by **March 15th** & **no later than April 30th**. Either —
 - **Pay by credit** & complete OPM Info Sheet online at www.plantationstwo.com (*Payment & Pool pages*). Email the completed form to plantations2pool@gmail.com. OR
 - **Pay by check (must be written payable to Plantations Two CAI)**, complete OPM Info Sheet & **mail both to Accountable Bookkeeping Services, PO Box 4961, Annapolis MD 21403 (note new address)**.
 - **Notice—Members using online banking to make payments must make checks payable to Plantations Two CAI & must change the online payment address to the Accountable Bookkeeping Services new address (listed above)**.

2. OPM Information Sheets:

- a. All individuals listed as members on the Info Sheet must be full-time residents at the membership address of record.
- b. Proof-of-Residence (POR) for all Other Adults (over 21) must be provided with your Info Sheet for individual(s) to be processed as a member. Until the POR is received those individuals **will not** receive access to the pool. POR must include a current date, the individual's name, & membership address of record. POR can be a copy of an official ID (i.e., driver's license, passport, etc.) or a document (i.e., utility bill, bank statement, etc.).
- c. Info Sheets received without payment, incomplete or unsigned will not be processed.
- d. Info Sheets received after May 1, but before the pool opens, may cause your access to the pool to be delayed.
- e. Info Sheets **cannot be processed by the pool desk guard; & you will not be able to enter the pool** until your Info Sheet is submitted, received, & processed by the HOA (which can take up to a week after receipt).
- f. After the pool is open an Info Sheet (along with the payment) can be emailed or mailed (as directed in item 1.c. above) or dropped off at the pool office. You will be notified when your membership has been processed.

3. Membership Policies (*for detailed information refer to the Financial Policy*).

4. Caregiver Pass (\$75.00, *for additional information refer to the Financial Policy Membership Details*).

5. Guest Passes (paper card format):

- a. Can only be used by adult members to bring extended family, friends, etc. to the pool. Passes must be presented to the pool desk guard when entering with your guest(s), guests must be accompanied by an adult member while at the pool, & all guest names must be recorded in the daily log.
- b. Each membership receives one free Guest Pass card per season (5 guests per card).
- c. Cost per guest is \$3.00 each per visit, & guests under 5 years of age enter for free. Additional Guest Pass cards (\$15.00 each/5 passes per card) can be purchased at the pool by check (*payable to Plantations Two CAI*) or by credit online. Proof of online payment must be presented to the pool desk guard to receive your guest pass card.

6. Pool Access Tags:

- a. All Access Tags previously issued will be reactivated after receipt & processing of your payment & Info Sheet.
- b. Lost Access Tag replacements cost \$10.00 each, can be purchased on our website Payments page & picked up at the pool office. The name(s) of the individual member(s) receiving the replacement tag(s) must be included in the Add a Note tab on the Review Cart page for the new access tag to be processed.
- b. RED Access Tags are issued to members ages 5-14, & Brown Access Tags are issued to all other members.
- c. Members ages 12-14 can attend the pool unaccompanied by an adult once they (1) pass a required swim test, (2) have signed written permission from their parent/guardian, & (3) exchange their Red Access Tag for a Brown Access Tag.

Other information such as Parties, Swim Tests, Swim Team, etc. can be found at www.plantationstwo.com. Thank you for choosing the Plantations Two Pool. Questions & feedback can be emailed to plantations2pool@gmail.com.

Plantations Two Community Association, Inc. & Pool Committee
See REVERSE side or www.plantationstwo.com for the 2024 Outside Pool Membership Information Sheet

(Form must be completed, signed, and returned to reactivate your Pool Access Tags)