

Plantations Two Community Association Resident Pool Membership -- 2023 Pool Season Information

The Board of Directors wishes to take this opportunity to inform you of some changes to our 2023 pool policies and procedures. Please review our 2023 updated Pool Rules & Operating Policies at www.plantationstwo.com.

1. **Owners Not-in-Good-Standing¹** are not eligible to receive access to the pool or pool facility. If a payment is required contact Accountable Bookkeeping Services (email lynngubisch@gmail.com or call 301-774-0063) to make payment arrangements.
2. **Resident Pool Membership Information Sheets:**
 - a. **New--** Owners In-Good-Standing² and tenants must submit their completed Info Sheet and any required documentation to the HOA no later than April 30, 2023. Either –
 - **New--**Mail completed Info Sheet & documents to Accountable Bookkeeping Services, PO Box 562, Damascus, MD 20872; or
 - **New--**Complete Info Sheet online, include required documents and email to plantations2pool@gmail.com.
 - **New--**Info Sheets must include a copy of Proof-of-Residence (POR) for all Other Adults (individuals over age 21) to be processed as a member. Until the POR is received those individuals will not receive access to the pool. **POR must include** the individual's name, membership address, and a copy of an official ID (i.e., driver's license, Maryland ID) or document (i.e., utility bill).
 - b. **New--**Info Sheets received after May 1, but before the pool opens, may cause your access to the pool to be delayed.
 - c. Incomplete, unsigned Info Sheets will not be processed.
 - d. Info Sheets cannot be processed by the pool desk attendant; and you will not be able to enter the pool until your Info Sheet is submitted, received & processed by the HOA (which can take up to a week after receipt).
 - e. After the pool is open an Info Sheet can be emailed or mailed (as directed above), or dropped off at the pool office. You will be notified when your membership has been processed.
3. **Membership Policies:**
 - a. Membership consists of only individuals who are full-time residents at the membership address of record.
 - b. **New--**Membership includes up to 2 Adults and all children (under 22 years of age) residing in the home. If more than 2 adults and/or adult children over 21 reside in the home, the applicant must include a copy of POR for those individuals with the completed Info Sheet. Additionally, POR can be requested for any adult or child listed as a member.
 - c. **New--**Extended family (not individuals permanently residing at the membership address of record) can either enter the pool as a guest or they can purchase an Outside Pool Membership (see Outside Pool Membership information online).
4. **Guest Passes:**
 - a. **Change--**Guest passes are issued in a card format and must be presented to the pool desk attendant for processing when entering with a guest. All guests must be listed in the daily guest log.
 - b. **Change--**Guest passes are for use by an adult member to bring non-residents, extended family, or friends to the pool. Guests under 5 years of age enter for free.
 - c. **Change--**Each Membership will receive one free Guest Pass card per season (5 guests per card). The cost for guests (ages 5 years and older) is \$3.00 per guest, per visit. Additional Guest Pass cards are \$15.00 each for 5 guests.
 - d. Additional guest pass cards are available for purchase by check or online (website Payment page). If purchased online you will need to show proof of payment to the pool desk attendant to receive your guest pass card.
5. **Caregiver Passes:** A pass for seasonal use by a non-member babysitter, nanny or caregiver (\$75.00 each).
 - a. Each Caregiver will receive a Red Access tag which cannot be exchanged for a Brown Access tag.
 - b. Non-member caregiver is an individual who is responsible for caring for and supervising a member's children or family member who is dependent on full-time care and assistance (i.e., person with disabilities, etc.).
 - c. Caregivers (1) are only allowed entry to the pool when accompanying the member(s) they are caring for, (2) cannot bring personal guests, and (3) proof of age and ID can be required.
 - d. **Update--**Caregiver Passes can only be purchased by an adult member of record and only for the current season. Payments must be made in full (check or online) and received with the submittal of Info Sheet or can be added any time during the pool season.
6. **Pool Access Tags:** All Access tags previously issued will be reactivated after receipt and processing of your Info Sheet.
 - a. **Change--**Replacement Access tags are \$10.00 each and can be purchased on our website Payments page and picked up at the pool office. Replacement tags cannot be processed unless the name of the individual member receiving the replacement tag is included in the Add a Note tab on the Review Cart page.
 - b. **Change--**RED Access tags are issued to all members ages 5-14.
 - c. **Change--**Members ages 12-14 can attend the pool unaccompanied by an adult, but must (1) pass required swim test, (2) have written permission (on Info Sheet) from their parents/guardians, and (3) must exchange their Red Access tag for a Brown Access tag (if Red Access tag has been lost, then the Brown Access tag will need to be purchased).

Other information such as Swim Team, Swim Lessons, Swim Tests, etc. can be found on our web page (www.plantationstwo.com). Questions and feedback can be emailed to plantations2pool@gmail.com.

Plantations Two Community Association, Inc. & Pool Committee

See www.plantationstwo.com for the 2023 Resident Pool Membership Information Sheet
(Form must be completed, signed and returned to reactivate your Pool Access Tags)

¹ An owner not-in-good-standing is an owner who has unpaid annual dues or outstanding violations.

² An owner in-good-standing is an owner who is current on their annual dues and has no outstanding violations.