

**Plantations Two Community Association, Inc.**  
**2023 Pool Party Reservation Information**

*Definition of a Pool Party: Any organized group function (up to 30 guests/attendees maximum).  
(Any function of more than 30 individuals is considered an Event and requires approval by the HOA Board of Directors.)*

**I want to have a party at the Plantations Two Community Pool -- what do I need to do?**

1. Please read/review the 2023 Plantations Two Pool Party/Group Rules and the 2023 Plantations Two Swimming Pool Rules & Operating Policies.
2. **Reservations: The applicant must be a signatory member in good standing and 21 years of age or older.** Email a completed and signed 2023 Pool Party Reservation & Agreement form to the HOA at [board@plantationstwo.com](mailto:board@plantationstwo.com). Your request must be received at least 2 weeks prior to your party and include requested date and time; total number of all expected attendees (swimmers, non-swimmers, members and non-members); and your contact information. Any party of 15-30 attendees requires scheduling of one (1) additional lifeguard (which must be scheduled directly with Georgetown Aquatics). See cost of additional lifeguards on the Reservation & Agreement form.
3. Submittal of a request does not guarantee approval of your party reservation. You will receive an email confirmation when your party is approved and on the pool schedule.
4. Once a date has been confirmed please complete and return the Plantations Two Pool Party Guest List form and pay your required pool facility fee to the HOA using the PayPal/Credit option on the Plantations Two website ([www.plantationstwo.com](http://www.plantationstwo.com)). The required Pool Party Guest List must be emailed to [board@plantationstwo.com](mailto:board@plantationstwo.com). The Pool Party Guest List and payment must be received one week prior to the party. The reservation will be cancelled if the payment and guest list are not received on time.
5. Please provide a confirmation of any changes to the Pool Party Guest List at least 2 days prior to the party. NOTE: One weeks' notice is required for parties needing additional lifeguards or pool staff. One additional lifeguard will be required for any party of 15-30 attendees. The hourly cost for the additional lifeguard is the sole responsibility of the pool member hosting the party and paid directly to Georgetown Aquatics.
6. Note all guests 12 years old and under need to pass a swim test to use the well and slide (8 years old and under for members). See lifeguards on duty for more information.
7. For any required additional staffing, a check made payable to Georgetown Aquatics for the full amount owed must be presented to the pool staff prior to entering the pool for the commencement of the party.
8. **The authorized pool member reserving the pool/facilities must be present at ALL times during the party.** Guests will not be admitted or allowed to stay at the pool if the authorized pool member is not present.
9. The authorized pool member hosting the party at the pool is responsible for advising guests of all Plantation Two pool related rules and policies; and accepts legal responsibility for all guests and their actions.
10. Have fun and enjoy your party at the Plantations Two Community Pool!

**Plantations Two Community Association, Inc.**  
**2023 Pool Party Reservation & Agreement**

Member Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Contact Phone Number(s): \_\_\_\_\_

*Communication regarding the pool party reservation will be handled via email. Please make sure to provide us with an email which is checked frequently. **Please print legibly.***

**Note: Pool is not available for private parties on Memorial Day, Fourth of July, or Labor Day.**

Request (reservations require a minimum two week notice):

Date: \_\_\_\_\_ Time (maximum 3 hours): \_\_\_\_\_

Type of Party: \_\_\_\_\_ For:     Children    Teens    Adults    Family

Number of Attendees: \_\_\_\_\_ Adults (16+)   \_\_\_\_\_ Teens (13-15)   \_\_\_\_\_ Children (under 13)  
(Maximum 30 attendees including party hosts; **with a 5 to 1 children to adult ratio.**)  
Note: Groups with 15-30 guests will require one additional lifeguard.

I have read, fully understand, and agree to comply with the ***Plantations Two Community Association, Inc. Pool Party Reservation Information***; the ***Plantations Two Community Association, Inc. Pool Party Rules & Guidelines***; the ***Plantations Two Pool Rules & Operating Policies***; and all other information provided.

Member Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

**Plantations Two Community Use Only**

Date Received: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

**Party Approved/Scheduled:** Date: \_\_\_\_\_ Time: \_\_\_\_\_

Plantations Two Community Pool Facility Fee: **\$50.00** (for up to 30 guests maximum)  
(must be paid online via PayPal/Credit One week prior to Party)

Payment for Additional Georgetown Staff (15-30 attendees) *(if required)*:  
1 Lifeguard per hour at **\$30.00** per hour x \_\_\_\_\_ hours = \$\_\_\_\_\_  
*(including 1/2 hour for cleanup & paid directly to Georgetown Aquatics)*

# Plantations Two Pool Party Guest List

Approved Reservation Date: \_\_\_\_\_

***Please print legibly***

Member Name: \_\_\_\_\_ Phone number(s) \_\_\_\_\_

Email(s): \_\_\_\_\_

The following information must be completed for member host and all guests/attendees; and the form must be submitted one week prior to the scheduled party. ***Please print legibly***

No.	Names (first and last is required)	Member Y or N	Swimmer Y or N	Age (if under 21)	HOA Use Only
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
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***The Plantations Two Community Association, Inc.***  
***2023 Pool Party Rules and Guidelines***

**General Rules & Guidelines:**

1. A Pool Party is any organized group function that includes 5 and up to 30 guests/attendees. All pool parties must be pre-approved by the Pool Committee and the Pool Manager.
2. The 2023 Plantations Two Pool Rules & Operational Policies apply to all party attendees (located online at [www.plantationstwo.com](http://www.plantationstwo.com) under the Pool tab).
3. In general, the pool is available to Plantation Two Pool members in good standing for parties during normal operational hours (12 noon until 8:00 pm) when there is not another party scheduled (limit 1 party per day).
4. All pool parties can only be held during normal pool operational hours, and the party area will be restricted to the Pool Deck area between the wading pool and exterior pool deck fence. This area will be marked as reserved prior to the party.
5. For reservations and staffing purposes everyone that attends a party is included in the total number of attendees regardless of whether the attendee is a member, a non-member or a swimmer or a non-swimmer.
6. An additional lifeguard is required for parties over 15 attendees. This number of lifeguards required is subject to change depending on the age of the party guests. Fees for additional lifeguards are the responsibility of the authorized pool member party host and must be paid in full to Georgetown Aquatics before the start of the party.
7. For any party requiring an extra lifeguard there is a mandatory one-half hour added to each party for cleanup. For example, a party with 20 attendees from 2:00-4:00 pm will be charged for 2.5 hours for the extra lifeguard.
8. Functions with over 30 guests require special permission from the Plantations Two Community Association Board of Directors in addition to the Pool Committee and Pool Manager approvals. Please contact the Pool Committee for additional detailed information, scheduling, and pricing.
9. The Plantations Two Community Association Pool facility should be left in the same condition as it was found. The authorized pool member party host will be held responsible for any damages incurred to the pool facility and equipment by their guests as determined by the Board of Directors of the Plantations Two Community Association.

**Plantations Two Community Association Pool Facility Fees:**

The pool facility fee is a set fee for the use of the Plantations Two Community Association Pool and is separate from any fee required for additional pool staff or lifeguards. The facility fee must be paid one week prior to the party and is refundable if the party is cancelled at least **24 hours** prior to the scheduled date and time or if cancelled by Georgetown Aquatics due to weather conditions.

**Pool Facility Fee is -- \$50.00 for up to 30 guests/attendees**

### **Weather-Related Policies:**

Pools will be open for use during all types of weather conditions, with the exception of sustained heavy rain and/or thunderstorms, or other circumstances outside of the managements' control.

If the Pool is closed by Georgetown Aquatics due to weather or unforeseen circumstances within the first 60 to 90 minutes of the party the HOA facility fee will be refunded in full and the Georgetown Aquatics' charges will be prorated.

### **Payments:**

**HOA Pool Facility Fee must be paid in advance (see detailed instructions on the Pool Party Reservation Information sheet and the Pool Party Reservation & Agreement Form).**

Only the pool party staffing (extra lifeguards) checks should be made payable to Georgetown Aquatics and given to the pool staff before commencement of the party.

### **Cancellations:**

Cancellations require 24-hour notice prior to the party, except in the case of inclement weather, to receive your Plantations Two pool party facility fee refund.

In the case of inclement weather, a minimum 2-hour notice prior to the party start time is required to cancel. This gives enough time to contact the guards that are scheduled to work at the party.

To cancel your party (as specified above) please **call** Georgetown Aquatics at 301-253-9817, **and email** the HOA at [board@plantationstwo.com](mailto:board@plantationstwo.com).